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COMMISSION

AGENDA MEMORANDUM Item No. 8c

ACTION ITEM Date of Meeting July 23, 2024

DATE: July 15, 2024

TO: Stephen P. Metruck, Executive Director

FROM: Karin Zaugg Black, International Business Protocol Liaison

LeeAnne Schirato, Commission Deputy Chief of Staff

Aaron Pritchard, Commission Chief of Staff

SUBJECT: Approval of Commission International Travel – Third Quarter 2024 Requests.

ACTION REQUESTED

Commission approval of international travel requests for known travel in the third quarter of 2024.

EXECUTIVE SUMMARY

Article III(5)(h) of the Commission's Bylaws and Rules of Procedure requires approval of Commissioner international travel requests by Commission authorization. The authorization shall include: the number of commissioners traveling (if applicable), the port-related reason for travel, and the dates and destination of travel. International travel requests shall be submitted to the Commission Office 21 days in advance of each calendar quarter. Travel change requests for previously approved international travel shall again be put before the full Commission for review and action. Commissioners not receiving advanced travel authorization for international travel shall report to the Commission regarding the purpose of their travel, dates of travel, location of travel, benefit received by the Port through the travel, and shall seek majority approval of the post-travel authorization in order to submit claims for travel expense reimbursement. Travel requests of Commissioners should be equitable to all members and consistent with the interests of the Port. Domestic travel requests are approved by the Commission President consistent with the requirements of Article III(5)(h).

The following are known travel requests for approval as of this authorization date:

Template revised January 10, 2019.

[Link]

<https://www.investinginhydrogen.com/>

[Link]

http://www.bipc.kr/2023/main/index_kor.asp

[Link]

http://www.bipc.kr/2023/main/index_kor.asp

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Meeting Date: July 23, 2024

Travel No. of Reason for Destination Other Information

Dates Attendees Travel

Sept 2 1 Investing in London, Commissioner Sam Cho will be

– 3 Green England speaking at the IGH2024, the global

Hydrogen summit uniting the world's hydrogen

Summit visionaries. Commissioner Cho will be

(IGH2024) sharing the Port's perspective on the

panel: Creating Sustainable Hydrogen

Demand: Insights from Steel, Ammonia,

Chemical, and Heavy Industries

The panelists will discuss the specific

challenges and opportunities industries

face when transitioning to hydrogen as

a cleaner alternative fuel. The panel

aims to explore strategies,

technologies, and policies that can

drive the adoption of sustainable

hydrogen in these key sectors, leading

to a more sustainable and

decarbonized future.

<https://www.investinginhydrogen.com/>

Sept 1 Port of Busan, South Commissioner Sam Cho will be

23 – Busan, South Korea attending Port of Seattle's Korean sister

25 Korea: Busan port of Busan's international BIPC

International conference, and presenting on one of

Port the panels, providing updates from the

Conference Port of Seattle.

(BIPC) Example: Last year's conference:

[http://www.bipc.kr/2023/main/index_](http://www.bipc.kr/2023/main/index_kor.asp)

[kor.asp](http://www.bipc.kr/2023/main/index_kor.asp)

ATTACHMENTS TO THIS REQUEST

None.

Template revised June 27, 2019 (Diversity in Contracting).